lightspeed Restaurant Server User Guide

All DataCandy Transactions are available from the Payment screen.

1. Once the transaction is complete and you are in the payment screen, tap the DataCandy button.

2. The Lightspeed Customers screen will appear. You can add new or edit customers as usual.

3. You must select a customer for the loyalty program.

4. Tap Continue.

Now you are in the DataCandy member screen showing:

• Member information

• Rewards: what the member has earned

• Offers: What rewards are available for the member to earn and their progress towards earning them.

New Member

1. From the payment screen, tap the DataCandy button.

2. The Lightspeed Customers screen will appear.

3. Create a new Lightspeed customer in the usual way.

4. Tap Continue and wait for the member information to appear.

5. Tap Close, the member has been registered.

DataCandy will verify if the email is already in use and if more profile information is required. In both cases, a warning message will be displayed. If the member was created at another location, you will be prompted to "match" the customers.

Accumulate

1. From the payment screen, tap the DataCandy button.

2. The Lightspeed Customers screen will appear.

3. Select a customer for the loyalty program.

4. Tap Continue.

5. Tap Close, the accumulation has been registered.

Redeem

1. From the payment screen, tap the DataCandy button.

2. The Lightspeed Customers screen will appear.

3. Select a customer for the loyalty program.

4. Tap Continue.

5. Select the reward(s) you want to redeem.

6. Tap Redeem.

7. Enter the Quantity of rewards to redeem.

8. Tap Continue.

9. If you are done, tap Close.

OR

To perform another action for the member, tap Another DataCandy Transaction and repeat steps 5 - 9.

datacandy